

### Check - List

Sr. No.	Document	Enclosed with the application (Enter • in the appropriate column below)	
		Yes	No
1.	A legible copy of valid Registration Certificate (Ref. Question No. 6)		
2.	A legible copy of Memorandum of Association (Ref. Question No. 6)		
3.	A legible copy of Bye-laws (Ref. Question No. 6)		
4.	A legible copy of audited statement of accounts for last three preceding years (Ref. Question No. 6)		
5.	A statement indicating details of affiliates (Ref. Question No. 7)		
6.	A statement indicating details of grant received from MoEF during last three years (Ref. Question 7.1)		
7.	Documentary evidence indicating institutional capability ((Ref. Question No. 8)		
8.	A legible copy of technical programme (Ref. Question No. 15)		
9.	A statement indicating estimates of expenditure (Ref. Question No. 19)		
10.	Break-up of financial requirement (Ref. Question No. 20)		
11.	Break-up of cost of publication (Ref. Question No. 23)		
12.	A draft copy of proceedings of seminar / conference (Ref. Question No. 23)		
13.	Legible copies of Utilisation Certificate(s) (Ref. Question No. 25)		