

Checklist of documents/information to be provided along with the project proposal of National Afforestation Programme (NAP) for implementation by the FDA.

1. Formal communication from the State Government accepting the operation of the National Afforestation Programme (NAP) for implementation by the Forest Development Agency (FDA) through the respective Joint Forest Management Committees (JFMCs)/ Eco-Development Committees (EDCs). However, the States that have already communicated their acceptance for implementation of the Samanvit Gram Vanikaran Samriddhi Yojna (SGVSY) adopting FDA approach in the pilot phase during the Ninth Plan period need not convey the same afresh.
2. Attested copy of the registration document of the FDA and its bylaws. The FDA is required to be registered under the Societies Registration Act, 1860.
3. Attested copies of registration documents of JFMCs/ EDCs. These have to be registered with the respective Territorial/ Wildlife Conservator of Forests.
4. Proposal should be signed by the respective Chairperson and Member Secretary-cum-Chief Executive Officer of the concerned FDA and submitted to the NAEB, MoEF through the respective Principal Chief Conservator of Forests.
5. Composition of the FDA (Executive and General Body) and JFMCs/ EDCs.
6. Project proposal to be formulated as per the existing model/ component wise cost norms of the Schemes (NAP).
7. Copy of the approved labour rate prevailing in the Project Area/ District/ State (as may be applicable) wherein the project area(s) falls.
8. Details of the watershed (s) of the project area(s).
9. JFMC/ EDC-wise project area to be treated under the project.
10. Land ownership details of the project land area(s).
11. Model/ component wise proposed plantation density (number of plants per hectare) and list of species to be planted.
12. Certificate from the FDA to the effect that while preparing the project due regard has been given to the agro-climatic factors and to the Thrust areas of Bamboo Plantations and Medicinal Plants.

13. Status of existing tree crop in the project areas.
14. Details of fund-flow mechanism from FDAs to JFMCs/ EDCs in the light of scheme guidelines. Broad parameters pertaining to the fund flow mechanism for mandatory adoption by the FDAs are also enclosed for incorporation in the proposal.
15. Monitoring and evaluation mechanism.
16. Time frame for preparation of project wise Microplans.
17. Map of the project area(s).
